

University of California, Santa Cruz

Informational Interview – Interviewee’s Guide

SAMPLE INFORMATIONAL INTERVIEW QUESTIONS

Nature of the Position Questions

- How did you get into this line of work?
- What is a typical day like for you?
- What are your toughest problems and decisions?

Work Advancement Questions

- What skills are needed to be successful in your position?
- How did your education prepare you for your position?
- What types of advancement opportunities are available in this career field?

Organization Questions

- Why did you choose this organization? What do you like/dislike about it?
- What is the employment outlook for your organization at this time?
- What are the characteristics or skills of successful people in this organization?

Marketability Questions

- How would employers view my background and experiences?
- Is my resume appropriate for the position I have an interest in?
- How could I improve my marketability in this field?

Employment Outlook Questions

- What changes do you see occurring in this field over the next few years?
- How would you describe or assess future prospects?
- Are there articles, journals or books that you recommend I read related to this field?